



St Mary's School Digital Citizenship Guidelines

Introduction

These guidelines support St Mary's School as a safe **Place to Grow** and where pupils and staff can **Respect and Support** each other.

Respect Yourself

I will show respect for myself through my actions. I will only use respectful language and images on the Internet or on the school website and for any digital learning.

I will **not** post inappropriate personal information about my life, experiences or relationships.

I will only use my school email for school related activities in school – I will not pass on my Log in details to anyone else.

Protect Yourself

I will **not** post any personal details online that will put me at risk.

I will report any threats or inappropriate behaviour aimed at me.

I will **not** share my password or account details with anyone else.

Respect Others

I will show respect to others.

I will **not** use electronic devices to: bully, mock, name-call, annoy or stalk other people or to visit sites that are disrespectful to anyone, inappropriate, racist or that the school would say are harmful or hurtful.

I will respect that the school has allowed me to use the internet.

I will respect people's private spaces or work areas.

I will respect my peers and teachers by not using technology inappropriately in or out of class.

Protect Others

I will protect others by reporting abuse.

I will not forward any materials (including emails and images) that the school would say are inappropriate

Respect Copyright

I will use and follow the fair use rules.

I will not install software on school machines without permission.

I will not steal music or other media, and will not share these in a way that breaks their licenses and laws

Respecting Technology

I will treat school devices with respect.

I will not tamper with school settings, passwords or devices.

I will not interfere with school ICT systems or try to bypass school restrictions

I agree to follow the following school guidelines on Digital citizenship.

Date _____

Parent's Signature _____ Pupil's Signature _____